## LOCAL GOVERNMENT COMMITTEE RULES

- 1. In any case where committee rules do not apply, Senate Rules shall govern. All powers, duties, and responsibilities not addressed herein are reserved to the chair.
- 2. Cellular phones and other electronic devices with audible tones are prohibited in the committee room unless audible tones or ringers are disabled.
- 3. The chair shall determine the committee agenda, including scheduling and the order of business.
- 4. Committee members will bring bill drafts for introductions that have RS numbers. Exceptions must be brought to the Chairperson's attention prior to the start of the committee meeting.
- 5. The chair reserves the right to limit testimony that is cumulative in nature and may limit testimony, when necessary, to a specific number of minutes.
- 6. Conferees will provide 15 printed copies and one electronic file of testimony by 4:30 pm the day before the scheduled bill hearing.
- 7. Committee members shall not address conferees until and unless permission is granted by the chair.
- 8. The chair reserves the right to limit questioning of conferees by committee members in the interest of time and in the interest of fairness to conferees and other committee members.
- 9. No conferee or senator shall be interrupted during the presentation of their testimony, except with the permission of the chair.
- 10. Questioning of a conferee shall be limited to the subject matter on the agenda for the day, except as may otherwise be allowed by the chair.
- 11. Committee members shall not be approached during a committee hearing or deliberations by anyone other than fellow legislative members or legislative staff.
- 12. No bill or resolution shall be taken up for a committee vote unless announced by the chair.
- 13. A motion requires a second to be in order.
- 14. A substitute motion is in order, but no additional substitute motion shall be in order until the prior substitute motion is disposed of. There will be no amending of amendments allowed.
- 15. Amendments to motions are not in order except upon consent of the member making the motion and his or her second.
- 16. A motion to table or take from the table shall be in order only when the item is on the agenda or is taken up by the chair. The motion requires a simple majority of those present and is non-debatable.
- 17. A request from any member that their vote be recorded shall be granted.
- 18. Granting excused absences is reserved to the chair. The chair or committee assistant needs to be notified of absences prior to the meeting.
- 19. The chair reserves the right to take such action as may be necessary to prevent disruptive behavior in the committee room during hearings and deliberations.
- 20. Adjournment is reserved to the chair.