

**39-1504. Same; requirements for registration.** The secretary shall administer the adult family home registration program in accordance with the following requirements:

- (a) (1) The home shall meet health standards and safety regulations of the community and the provisions of chapter 20 of the national fire protection association, life safety code, pamphlet no. 101, 1981 edition.
- (2) The home shall have a written plan to get persons out of the home rapidly in case of fire, tornado or other emergency.
- (3) No more than two clients shall be in residence at any one time.
- (4) The home shall have adequate living and sleeping space for clients.
- (5) Each room shall have an operable outside window.
- (6) Electric fans shall be made available to reduce the temperature if there is no air conditioning. Rooms shall be heated, lighted, ventilated and available.
- (7) Sleeping rooms shall have space for personal items.
- (8) Each client shall have a bed which is clean and in good condition.
- (9) Lavatory and toilet facilities shall be accessible, available and in working order.
- (10) The kitchen shall be clean with appliances in good working order.
- (b) (1) A healthy and safe environment shall be maintained for clients.
- (2) There shall be a telephone in the home.
- (3) The provider may assist a client with the taking of medications when the medication is in a labeled bottle which clearly shows a physician's orders and when the client requires assistance because of tremor, visual impairment, or similar reasons due to health conditions. The provider may assist or perform for the client such physical activities which do not require daily supervision such as assistance with eating, bathing and dressing, help with brace or walker and transferring from wheelchairs.
- (4) There shall be no use of corporal punishment, restraints or punitive measures.
- (5) The house shall be free from accumulated dirt, trash and vermin.
- (6) Meals shall be planned and prepared for adequate nutrition, and for diets if directed by a physician.
- (c) (1) The provider shall be at least 18 years of age and in good health at the time of initial application for registration. A written statement must be received from a physician, nurse practitioner, or physician assistant stating that the applicant and the members of the applicant's household are free of any infectious or communicable disease or health condition and are physically and mentally healthy. Such statements shall be renewed every two years.
- (2) The provider shall not be totally dependent on the income from the clients for support of the provider or the provider's family.
- (3) A criminal conviction shall not necessarily exclude registration as an adult family home; but an investigation thereof will be made as part of the determination of the suitability of the home.
- (4) The provider shall be responsible for supervision at all times and shall be in charge of the home and provision of care, or shall have a responsible person on call. Any such substitute responsible person shall meet the same requirements as the provider.
- (5) The provider is responsible for encouraging the client to seek and utilize available services when needed.
- (6) The provider shall comply with the requirements of state and federal regulations concerning civil rights and section 504 of the federal rehabilitation act of 1973.
- (7) The provider shall assure that clients have the privilege of privacy as well as the right to see relatives, friends and participate in regular community activities.
- (8) The provider shall keep client information confidential. The use or disclosure of any information concerning a client for any purpose is prohibited except on written consent of the client or upon order of the court.
- (9) The provider shall maintain contact with an assigned social worker and shall allow the secretary and authorized representatives of the secretary access to the home and grounds and to the records related to clients in residence.
- (10) The provider shall inform the social worker immediately of any unscheduled client absence from the home.
- (11) The provider is responsible for helping clients maintain their clothing.
- (12) The provider shall furnish or help clients arrange for transportation.
- (13) The provider shall help a client arrange for emergency and regular medical care when necessary.
- (14) The provider shall submit any information relating to the operation of the adult family home which is required by the secretary.

**History:** L. 1983, ch. 142, § 4; L. 2004, ch. 117, § 2; July 1.